

Guru Nanak Dev University
Amritsar(Punjab)-143005

Minutes of 1st meeting of BOG for TEQIP-II held at Guru Nanak Dev University, Amritsar (Punjab) on 27th September, 2013 at 12.00 noon.

The following BOG members were present:

1. Prof. Dr. A.S.Brar, Vice Chancellor, Guru Nanak Dev University Amritsar (An Educationalist)
2. Prof. M.S. Hundal, Dean Academic Affairs (University Nominee)
3. Prof. (Mrs.) Sukhleen Bindra, Department of Electronics (Member from faculty of the Institute)
4. Prof. K.S. Kahlon, Department of Computer Sc. & Engg. (TEQIP-II co-ordinator)
5. Mr. Sham Goyal, Dy. Director, Nominee-Member of State Government

The following topics were approved by the committee:

1. TEQIP-II Procurement Plan for purchase of new equipments/ software's / simulators / library resources (e-books, e-Journals, text, reference books, journal subscription)/ minor civil works / modernization of classrooms to provide ICT enabled learning / Seminar Halls / Conference rooms uploaded on PMSS website as per Annexure I, II and III.
2. The tentative plan for holding TEQIP-II sponsored conferences/ workshops and seminars & other Academic Activities as per Annexure-IV.
3. The BOG authorized Vice Chancellor Guru Nanak Dev University, Amritsar(Punjab) as chairman keeping in view the transparency, financial prudence and rules and regulations of the funding agency for the following:
 - i) To approve the names of faculty members/staff for attending national/international seminars/ conferences, workshops etc. on the recommendations of Core Committee. TEQIP-II, Guru Nanak Dev University, Amritsar. The members suggested that all the faculty members must be motivated to attend such programmes to ensure equitable distributions of opportunity.
 - ii) For meeting hospitality expenses associated with holding of faculty and BOG meetings, visit of officials from academic/industry/research labs for TEQIP related work and for conducting campus interviews/ training programmes/ workshops.
 - iii) For procurement of stationery, postage, internet data card, minor repairs and maintenance etc.
 - iv) For making payments associated with inviting experts from industries, academia, research organizations for conducting interviews, personality development programmes and imparting technical/communication skills for enhancing employability skills amongst students as well as for refreshment / lunch/ dinner of the participants organizers of such events.

- v) To approve the minor projects submitted by the various faculty members for carrying out research activities upto a limit of Rs. 1 lac on the recommendations of Core Committee, TEQIP-II Guru Nanak Dev University, Amritsar.
 - vi) To approve the expenditure including printing, refreshment / lunch/ dinner, stationary, and other incidental expenses for holding seminars / workshops / conferences etc. in the institute on the recommendations of Core Committee, TEQIP-II, Guru Nanak Dev University, Amritsar.
 - vii) For opening, inviting and finalizing the procurement, quotation and local market purchase through PMSS software.
 - viii) To Form an approval committee for Minor Projects (TEQIP Sponsored) to be submitted by Faculty members.
4. Payment of honorarium and TA/DA as per Government of India MHRD Letter F-18-12/2005 TS .VII , dated 8 june,2012 (Annexure-II) for travel related to TEQIP seminars/workshops/ conferences to experts, resource persons and faculty members attending TEQIP SPFU / NPIU meetings.
 5. Honorarium & TA/DA to Faculty members who attended SPFU meetings held earlier at Ludhiana & Chandigarh , (Details as per Annexure-III).
 6. The audit of TEQIP-II project for purchase and other finance related matter will be carried out by the SPFU.
 7. Honorarium of Rs. 500 to faculty members for taking bridge courses / course for weak students to be paid from TEQIP-II funds as per GNDU norms.
 8. Honorarium of Rs. 1500 per hour, subject to a maximum of Rs. 4500 per day to the experts /resource persons invited for the workshops, seminars, conferences etc.
 9. Honorarium of Rs. 3000 per day to the experts from industry for interaction with faculty/ students for curriculum development/ industry academics workshop.
 10. Honorarium of Rs. 1000 for 2 Day Workshops, Rs. 3000 for one week FDP and Rs. 5000 for 2 weeks FDP, to the Coordinator(s) of faculty development programs / Workshops.
 11. Monthly honorarium of 5% of the Basic pay + GP to all the TEQIP members (as per Annexure VI).
 12. Reimbursement of expenses occurred on research journal publications to be submitted on recommendation and approval of Head of the Department, Academic Co- Ordinator and TEQIP-II Co-Ordinator.
 13. Approval of Reimbursement of expenses occurred on registration charges for national/international conferences of repute after approval of Head of the Department, Academic Co- Ordinator and TEQIP-II Co-Ordinator.

14. Approval of to open Four TEQIP-II Bank Accounts to contain funds, namely corpus fund, faculty development fund, equipment replacement fund & and maintenance fund. These accounts will be funded thru transfer of 2% of total internal revenue generated (including Tuition and other student Fee) by the Departments of Computer Science & Engineering and Electronics Engineering.

15. Any current agenda with the permission of chairman

An amount of Rs. 15 lac may be allocated from the University funds and this amount may be transferred to fifth TEQIP-II account for meeting the expenditure related to TEQIP-II project (Academic activities, Seminars, Meetings, Travel expenditure and Honorarium), till the actual TEQIP-II project grant is received from state government.